

Public Involvement & Communications Committee (PIC)

<p style="text-align: center;"><u>February 2021</u></p> <p><u>Meeting Date:</u> none scheduled</p> <p><u>Committee Call Date:</u> Feb 24 for March PIC agenda</p> <p><u>IM Call Date:</u> Feb 24 for EMSSAB charges</p>	<p style="text-align: center;"><u>March 2021</u></p> <p><u>IM Call Date:</u> Mar 3 for draft advice on public involvement for key TPA documents</p> <p><u>PIC Meeting Date:</u> Mar 16</p> <p><u>HAB Meeting Date:</u> Mar 17-18</p> <p><u>Committee Call Date:</u> all committee calls have been cancelled due to facilitation contract transition</p>	<p style="text-align: center;"><u>Apr 2021</u></p> <p><u>PIC Meeting Dates:</u> none scheduled in Apr</p> <p><u>Committee Call Dates:</u> Apr 28 placeholder</p> <p><u>Leadership Workshop:</u> April 28-29 (rescheduled from May 5-6)</p>	<p style="text-align: center;"><u>May 2021 – Sep 2021</u></p> <p><u>PIC Meeting Dates:</u> none scheduled in May, July, or Aug</p> <p><u>Committee Call Dates:</u> May 26, Jun 23, Aug 25, and Sep 29 placeholders</p> <p><u>PIC Meeting Dates:</u> Jun 8 and Sept 21 placeholders</p> <p><u>HAB Meeting Dates:</u> Jun 9-10 and Sep 22-23</p>
	<p>Standing Items</p> <ul style="list-style-type: none"> ○ Adopt last meeting summary ○ TPA public involvement calendar review ○ HAB Self-Assessments ○ Committee business & Open Forum ○ Future meeting topics 		<p>Standing Items</p> <ul style="list-style-type: none"> ○ Adopt last meeting summary ○ TPA public involvement calendar review ○ HAB Self-Assessments ○ Committee business & Open Forum ○ Future meeting topics
	<p>Topics</p> <ul style="list-style-type: none"> ○ Draft advice – decide when it should go to full Board ○ EMSSAB charges ○ Big picture question Round Robin, eg unfinished conversations at Hanford or end states ○ Virtual tour presentation - DOE 		<p>Topics</p> <ul style="list-style-type: none"> ○ Responses to HAB advice #302 and #307 ○ Future “quiz” icebreaker from EPA presentation on public involvement for CERCLA from December PIC meeting ○ Topics from HAB and PIC workplan and PIC committee discussions ○ Review and feedback on ease of use of TPA agency websites

Topic Number (for ease of reference)	Agenda Topic	Framing Questions & Background Notes	Issue Managers	Agency Staff
1	<p>Name: Hanford Public Involvement, Communications, and Outreach 101</p> <p>Key upcoming dates:</p> <p>Public Comment Period:</p> <p>Next meeting:</p>	<p>Policy Issue(s)</p> <ul style="list-style-type: none"> . <p>Framing Questions</p> <ul style="list-style-type: none"> Why do we involve the public at Hanford? (Start with the “why”). What do we gain by it? FACA Board requirements History of TPA public involvement plan and public involvement requirements/expectations The “seasons” of Hanford public involvement, e.g. Hanford Live Common avenues for outreach Challenges and opportunities faced by TPA agencies How do we tell the stories about Hanford? What do agencies expect from PIC? What does PIC expect from TPA agencies <p>HAB Products <i>(may include due dates)</i></p> <ul style="list-style-type: none"> . 		

Topic Number (for ease of reference)	Agenda Topic	Framing Questions & Background Notes	Issue Managers	Agency Staff
2	Name: Debrief recent meetings and events Key upcoming dates: Public Comment Period: Next meeting:	Policy Issue(s) <ul style="list-style-type: none">• . Framing Questions <ul style="list-style-type: none">• . HAB Products <i>(may include due dates)</i> <ul style="list-style-type: none">• .		
3	Name: Public Involvement in Foundational Documents that Guide Hanford Cleanup Key upcoming dates: Public Comment Period: Next meeting:	Policy Issue(s) <ul style="list-style-type: none">• . Framing Questions <ul style="list-style-type: none">• . HAB Products <i>(may include due dates)</i> <ul style="list-style-type: none">• Draft advice for consideration at June 2021 HAB meeting	Gerry Pollet, lead Steve Anderson Jeff Burrigh Susan Leckband Liz Mattson Amber Waldref	
4	Name: <i>insert topic name</i> Key upcoming dates: <i>insert key HAB/committee meeting, committee or IM conference call, or public meeting dates</i> Public Comment Period: <i>insert dates and link to fact sheet or website, if appropriate</i> Next meeting: <i>indicate what meeting this topic will be discussed and time needed</i>	Policy Issue(s) <ul style="list-style-type: none">• . Framing Questions <ul style="list-style-type: none">• . HAB Products <i>(may include due dates)</i> <ul style="list-style-type: none">• . <i>Keep this short/concise (not a laundry list) and focused on</i>		

Topic Number <i>(for ease of reference)</i>	Agenda Topic	Framing Questions & Background Notes	Issue Managers	Agency Staff
		<ul style="list-style-type: none">• <i>Identifying policy-level issues related to the topic</i>• <i>What information is needed to understand the topic to inform HAB work on this issue related to the policy-level issues</i>• <i>What product(s) the HAB intends to produce related to this topic</i>		